



Cornell University

Space-Related Studies: Sponsors, Review & Approval

Type	Example	Functional Lead	Exec Comm	Review/Approval Process
Institutional study	Gender equity of faculty-assigned space	Space Planner	Space Use Advisory Committee (SUAC)	Report to Provost; Communication plan to stakeholders
Unit strategic study	College space study (e.g., ILR Complex Space and Program Planning, SC Johnson College of Business Space Planning Study)	College Officer, Unit Facility Director (UFD)	Formed based on circumstances – includes Space Planner, University Architect (or designate), Unit	By space study guidelines, need for study should be presented to SUAC, and then a final report made to SUAC for comment; project work that derives from study proceeds through regular project approval process
Space programming associated with capital project	Renovations; New construction; Fit out of newly acquired space	College Officer, UFD, Unit Project Manager, Other Functional Expert	Not typical except for the largest projects, though project team represents all applicable stakeholders (central, unit(s))	Space programming prescribed by Design Standard 013000; Review by Space Planning

For all types, project management negotiated by FCS/Unit Sponsor